

CITY OF MINEOLA

PERSONNEL ACTION FORM

Employee Name: Donivan South Department: POLICE DEPARTMENT

Compliment/Commendation

Date of Incident: January 22, 2019

Description of Incident: Provide in a complete but concise manner, relevant information regarding the employee's actions, or behaviors displayed. (Attach additional sheet if needed).

On January 22, 2019, Detective Donivan South was with trainee Officer Tucker George when they encountered an elderly lady in the lobby involving a civil matter with her utilities, call for service # 1901220007. Ms. Kate Chitwood had been giving someone money to pay her utilities and they were not being paid. Officer Tucker allowed Ms. Chitwood to come in the squad room and make a phone call to have her utilities in her name. Detective South and Officer George also took Ms. Chitwood over to the City Hall to get her water bill up to date. The two gave her money out of their pockets to help her with her water bill. I'm sure this kind gesture has caused Ms. Chitwood to have a positive outlook on the officers and this department and will never forget what they did for her. The officers went over and beyond what they would ever be expected to do. I commend both of them for the warm heart they showed a resident in need. We are so proud to have both Detective South and Officer George on our team here at the police department.

Action Taken by Supervisor:

Written Commendation (this document is placed in Employee's Personnel File)

Formal Written Commendation (a separate letter of acknowledgement/commendation is attached)

Employee's Signature: [Signature] Date: 1-23-19

Supervisor's Signature: Joyce Bix 203 Date: 1-23-19

Copy to Personnel File and Employee

CITY OF MINEOLA

PERSONNEL ACTION FORM

Employee Name: Tucker George Department: POLICE DEPARTMENT

Compliment/Commendation

Date of Incident: January 22, 2019

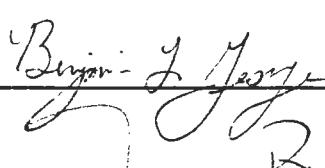
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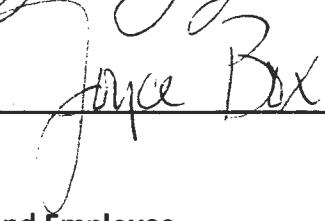
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Action Taken by Supervisor:

Written Commendation (this document is placed in Employee's Personnel File)

Formal Written Commendation (a separate letter of acknowledgement/commendation is attached)

Employee's Signature:  Date: 1-24-2019

Supervisor's Signature:  Date: 1-24-2019

Copy to Personnel File and Employee